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Data Protection and Privacy Policy

1. Introduction:

We Care 24x7 Ltd ("We Care," "the Company," "we," "us," or "our") is committed to protecting the privacy and confidentiality of personal data entrusted to us. This Data Protection and Privacy Policy outlines our practices concerning the collection, use, and disclosure of personal information.

2. Scope:

This policy applies to all personal information collected, processed, and stored by We Care 24x7 Ltd in the course of our business activities.

3. Information We Collect:

We may collect various types of personal information, including but not limited to:

- Name, contact details, and address.
- Professional qualifications and work history.
- Identification documents.
- Health information relevant to the provision of healthcare staffing services.
- Financial information for payroll and payment purposes.

4. Purpose of Collection:

We collect personal information for the following purposes:

- Staffing and recruitment processes.
- Payroll and compensation administration.
- Compliance with legal and regulatory requirements.
- Communication with clients, healthcare professionals, and other stakeholders.

5. Consent:

We will obtain consent for the collection, use, and disclosure of personal information unless exempted by applicable laws. Consent may be obtained verbally, in writing, or through implied consent when the purpose is evident.

6. Data Security:

We implement reasonable measures to protect personal information from unauthorised access, disclosure, alteration, and destruction. Access to personal

information is restricted to employees who need the information to perform their duties.

7. Data Retention:

We retain personal information only for as long as necessary to fulfill the purposes for which it was collected, or as required by law.

8. Data Sharing and Third Parties:

We may share personal information with third parties, such as clients, for the purposes outlined in this policy. We require third parties to implement adequate data protection measures.

9. Data Subject Rights:

Individuals have the right to access, correct, or delete their personal information. Requests to exercise these rights should be submitted in writing to our Data Protection Officer.

10. Data Breach Notification:

In the event of a data breach that poses a risk to the rights and freedoms of individuals, we will notify the affected parties and relevant authorities in accordance with applicable laws.

11. Training and Awareness:

We provide training to employees to ensure awareness of data protection and privacy principles and compliance with this policy.

12. Compliance with Laws:

We Care 24x7 Ltd complies with all applicable data protection laws and regulations, including but not limited to the General Data Protection Regulation (GDPR) in the European Union and the Data Protection Act in the United Kingdom.

13. Policy Review:

This policy is subject to periodic review to ensure its effectiveness and compliance with evolving data protection requirements.

14. Contact Information:

For questions or concerns regarding this Data Protection and Privacy Policy, please contact our Data Protection Officer at [insert contact details].

15. Changes to the Policy:

We may update this policy from time to time. Any changes will be posted on our website, and the effective date will be revised accordingly.